



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JULY 2017 - 31 OCTOBER 2017

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

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SEFTON METROPOLITAN BOROUGH COUNCIL

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Details of Decision to be taken	<p>Well North Legal Agreement The report will seek Cabinet approval to enter into the Well North Legal Agreement, in order to deliver a local Well Sefton programme. Well North is a Strategic Collaboration between Public Health England (PHE), the University of Manchester and up to nine lead accountable bodies for areas across the North of England. Sefton has been selected as one of the nine areas, with a spotlight on the Bootle area. The overall programme aims to empower local people to create local solutions to address inequalities and improve the health and wellbeing of the poorest members of their community the fastest.</p>			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Linacre			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Heads of Service; Local businesses; Community Organisations; Well Sefton Steering Group and Core Group			
Method(s) of Consultation	Series of workshops; Meetings			
List of Background Documents to be Considered by Decision-maker	Well North Legal Agreement			
Contact Officer(s) details	Catherine Taylor catherine.taylor@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Healthy Weight Declaration To provide an overview of the Local Authority Declaration on healthy weight and seek approval for the Council to adopt it as the basis of a cross cutting approach to tackle obesity in</p>			
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	Sefton.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	The healthy weight steering group includes officers from Public Health, Environmental Health, Planning, Active Sefton, School Health, Living Well Sefton and Sefton CCG.			
Method(s) of Consultation	Healthy Weight Declaration pledges and action plan has been discussed and developed with the healthy weight steering group			
List of Background Documents to be Considered by Decision-maker	Healthy Weight Declaration			
Contact Officer(s) details	Chris McBrien chris.mcbrien@sefton.gov.uk Tel: 934 3155			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Integrated Sexual Health Service To consider an option for commissioning an Integrated Sexual Health Service.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Service provider; Health and Social Care partners; Cabinet Member – Health and Wellbeing
Method(s) of Consultation	Meetings; Emails
List of Background Documents to be Considered by Decision-maker	Sefton Integrated Sexual Health Service
Contact Officer(s) details	Charlotte Smith charlotte.smith@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Residential and Care Homes Working Group - Final Report To submit the findings of the Residential and Care Homes Working Group.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 06/04/2017 to 27/07/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondance			
List of Background Documents to be Considered by Decision-maker	Residential and Care Homes Working Group - Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

**SEFTON METROPOLITAN BOROUGH COUNCIL
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Details of Decision to be taken	South Sefton College - Proposed Merger with Hugh Baird College - Determination of the Statutory Proposal Determination of the Statutory Proposal to discontinue South Sefton College to enable the merger to take place.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ford			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Parents and pupils, Staff and Governors of South Sefton College, all Sefton schools, Local MP, Ward Councillors, Trade Unions, Archdiocese and CE Diocese, neighbouring local authorities.			
Method(s) of Consultation	Consultation letters have been sent out and consultation meetings took place with staff, governors, parents and pupils on 13th March 2017.			
List of Background Documents to be Considered by Decision-maker	South Sefton College - Proposed Merger with Hugh Baird College			
Contact Officer(s) details	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 3428			

**SEFTON METROPOLITAN BOROUGH COUNCIL
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Details of Decision to be taken	Approval of Legal Documentation for Academy Conversion - Stanley High School To inform Cabinet of the decision by the Secretary of State for Education to convert Stanley High School to become a
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	sponsored academy in accordance with Government policy and seek authorisation for officers to sign the documentation required by the Government's academy conversion process.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	The school has consulted with staff and trade unions.			
Method(s) of Consultation	<p>The Head of Corporate Finance (FD) has been consulted. There are some financial implications to the Council as a result of the conversion of Stanley High School to become an academy. These are indicated in Section 3.</p> <p>The Head of Corporate Legal Services (LD) has been consulted and any comments have been incorporated into the report.</p>			
List of Background Documents to be Considered by Decision-maker	Approval of Legal Documentation for Academy Conversion - Stanley High School			
Contact Officer(s) details	Marie Stevenson marie.stevenson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Children and Adolescent Mental Health Services Working Group To submit the findings of the Children and Adolescent Mental Health Services Working Group.</p>
Decision Maker	Cabinet
Decision Expected	<p>27 Jul 2017 Decision due date for Cabinet changed from 06/04/2017 to</p>

	27/07/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Elected Members, Stakeholders and Residents (Service Users)			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Children and Adolescent Mental Health Services Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet, Machinery and Equipment for Integrated Land Management Merged Services (PSR7) PSR7 approved a merger of the Parks and Greenspace, Coast and Countryside, and Flood and Coastal Erosion Risk Management services. All services require specialist fleet, machinery and equipment to undertake operations and works on site. Although the insourced parks grounds maintenance function has leased these items for the short term, it is much more cost effective to purchase them via a Prudential Borrowing scheme (re-paid over a combination of 3 and 5 year terms and funded via existing revenue resources). This report will seek approval to undertake a procurement exercise for the required fleet, machinery and equipment and to set in place the appropriate financial arrangements.
Decision Maker	Cabinet
Decision Expected	27 Jul 2017

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Strategic Capital Investment Group			
Method(s) of Consultation	Meeting			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet, Machinery and Equipment for PSR7 Merged Services			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of Supplementary Planning Documents To seek the adoption of Supplementary Planning Documents relating to Land east of Maghull, Crosby centre, Nature Conservation, Open space, and Control of hot food takeaways and betting shops			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 22/06/2017 to 27/07/2017. Reason: To enable the Council to fully reflect on and discuss with interested parties and consultees the comments made during the consultation process which ended in early May 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be	By email, newspaper advertisement and presentations to			

Consulted	relevant forum meetings if these can be arranged during the consultation period.
Method(s) of Consultation	Consultation on the draft SPD will take place between 1st March - 24th April 2017
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement Proposals for Winter Service Contract To agree the procurement proposal for the Winter Service Contract			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Procurement proposals for winter service contract			
Contact Officer(s) details	Gary Jordan gary.jordan@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Commercial Acquisition – Update Report To receive an update report on a commercial acquisition within the Borough and agree any necessary actions			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Chief Executive and appropriate Heads of Service			
Method(s) of Consultation	Internal Meetings			
List of Background Documents to be Considered by Decision-maker	Commercial Acquisition – Update Report			
Contact Officer(s) details	Sarah Kemp sarah.kemp@sefton.gov.uk Tel: 0151 934 4770			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction - Houses in Multiple Occupation Making of an Article 4 Direction to remove Permitted Development rights for conversion into Houses in Multiple Occupation in parts of Sefton			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			

Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Cabinet Member - Planning and Building Control; Housing Standards Team; Planning Enforcement Officer; Derby Ward Councillors
Method(s) of Consultation	Meetings, briefings, discussions
List of Background Documents to be Considered by Decision-maker	Article 4 Direction - Houses in Multiple Occupation
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of the Sefton Coast Plan The Sefton Coast Landscape Partnership, of which the Council is a Partner, have developed a Sefton Coast Plan to enable the strategic management of this important asset.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	The consultation is wide ranging and will include members of the public and organisations who either use or have an interest in the coast.			
Method(s) of Consultation	The draft Sefton Coast Plan is the subject of public consultation from March 2nd 2017 through to April 13th 2017. It will also be raised at all Area Committees. Response will be reported back to the Sefton Coast Landscape Partnership and then Partners with			

	recommendations on any changes required as a result of the consultation and a recommendation on adoption of the Plan.
List of Background Documents to be Considered by Decision-maker	Adoption of the Sefton coast Plan
Contact Officer(s) details	Graham Lymbery graham.lymbery@sefton.gov.uk Tel: 0151 934 4175

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Peer Review Working Group - Final Report To submit the findings of the Peer Review Working Group.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 06/04/2017 to 27/07/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Peer Review Working Group - Final Report			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Parks and Greenspaces Working Group To submit the findings of the Parks and Greenspaces Working Group.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 06/04/2017 to 27/07/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Parks and Greenspaces Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Community Infrastructure Levy - Publication Draft Charging Schedule Approval of the the publication draft of the Community Infrastructure Levy Charging Schedule, and associated evidence, for public comment and submission of the Draft Community Infrastructure Levy Charging Schedule, associated evidence and comments made for examination.			
Decision Maker	Cabinet Council			
Decision Expected	7 Sep 2017			

	21 Sep 2017 Decision due date for Council changed from 20/04/2017 to 21/09/2017. Reason: Account has to be taken of the recently received Inspector's report and the policy implications arising therefrom			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	members; general public; developers; infrastructure providers; interest groups;			
Method(s) of Consultation	Preliminary draft charging schedule available for public comment; workshop; presentations			
List of Background Documents to be Considered by Decision-maker	Community Infrastructure Levy - Publication Draft Charging Schedule			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Housing Selective and Additional (HMO) Licensing Scheme Proposals</p> <p>Selective Licensing requires all private sector landlords to apply for a licence to let out their property in designated area/s. Additional (HMO) licensing scheme would cover a broader range and types of Houses in Multiple Occupation than covered by existing mandatory licensing, again in designated areas of the borough.</p> <p>Licence holders will be required to adhere to a set of licence conditions and licence holders must be a 'fit and proper' person. The scheme aims to improve management and property standards across neighbourhoods suffering from deprivation, poor property standards and anti-social behaviour or crime. The schemes would run for 5 years.</p> <p>The report will consider feedback on the licensing proposals following the public consultation and consider the</p>
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	implementation of Selective and Additional licensing across areas of the borough.			
Decision Maker	Cabinet			
Decision Expected	7 Sep 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	A 12 week public consultation, to comply with statutory requirements, commenced on 1 April 2017 with residents, landlords and local businesses across proposed designated licensing areas and neighbouring areas and local authorities			
Method(s) of Consultation	Ongoing engagement with the Cabinet Member - Communities and Housing. A consultation plan was agreed with the Council's Public Engagement and Consultation Panel to include: surveys, information in different media, meetings and phone conversations with stakeholder groups			
List of Background Documents to be Considered by Decision-maker	Housing Selective and Additional (HMO) licensing scheme proposals			
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Commercial Acquisition – Update Report To receive an update report on a commercial acquisition within the Borough and agree any necessary actions
Decision Maker	Cabinet
Decision Expected	7 Sep 2017

Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Chief Executive and appropriate Heads of Service			
Method(s) of Consultation	Internal Meetings			
List of Background Documents to be Considered by Decision-maker	Commercial Acquisition – Update Report			
Contact Officer(s) details	Sarah Kemp sarah.kemp@sefton.gov.uk Tel: 0151 934 4770			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Council Housing Development Company Report to seek consideration of the business case for the establishment of a wholly owned housing development company			
Decision Maker	Cabinet			
Decision Expected	7 Sep 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing			
Method(s) of Consultation	Briefing meetings and reports			

List of Background Documents to be Considered by Decision-maker	Sefton Council Housing Development Company
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Disposal of Vine House To consider the means of disposal and bids received for the disposal of Vine House, Seaforth			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 22/06/2017 to 27/07/2017. Reason: Further time is required to allow evaluation of the tender submissions			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Linacre			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing and Cabinet Member - Regulatory Compliance and Corporate Services			
Method(s) of Consultation	Briefing meetings			
List of Background Documents to be Considered by Decision-maker	Disposal of Vine House			
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Insurance Provision A decision is required relating to the extension or re-procurement of the Council's insurance contract, which
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	expires on 28 September 2017. There is an option to extend for one year.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	AON - Council's insurance brokers			
Method(s) of Consultation	Discussions and advice received from the Council's insurance brokers.			
List of Background Documents to be Considered by Decision-maker	Insurance Provision			
Contact Officer(s) details	Laura Williams laura.williams@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Area Committees Working Group To submit the findings of the review undertaken by the Area Committees Working Group			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017 Decision due date for Cabinet changed from 22/06/2017 to 27/07/2017. Reason: The Working Group is still deliberating on its recommendations			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet Member - Regulatory, Compliance and Corporate Services, Director of Corporate Resources, Head of Strategic Support, Head of Communities, Local Advisory Group Members and Parish Council representatives serving on Area Committees
Method(s) of Consultation	Meetings, witness interviews
List of Background Documents to be Considered by Decision-maker	Area Committees Working Group
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Plan 2016/17 - 2019/20 To consider any issues required for the monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options were subject to appropriate consultation - internal and external to the Council.			

List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Discretionary Relief for Business Rates following the Revaluation of 2017</p> <p>The Government has recently determined that local authorities can make available additional discretionary relief to properties affected by significant increases in the Business Rates via a fund which it has introduced for this purpose. This was announced as part of the Spring Budget 2017. The Local Authority is to adopt the powers to grant this relief and to set out guidance for awarding discretionary Business Rates support to local businesses affected by the revaluation under a locally administered scheme. The scheme will be wholly funded by the Government and so is cost neutral to the Council.</p>			
Decision Maker	<p>Cabinet</p> <p>Council</p>			
Decision Expected	<p>27 Jul 2017</p> <p>21 Sep 2017</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Letter/email			
Method(s) of Consultation	The Local Authority is required to formally consult Merseyside Fire and Rescue (in its role as a Precepting Authority)			

List of Background Documents to be Considered by Decision-maker	Discretionary Relief for Business Rates following the Revaluation of 2017
Contact Officer(s) details	Angela Ellis angela.ellis@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Plan 2017/18 - 2019/20 To consider any issues required for the monitoring, reporting and amendment of the revenue and capital financial plans for 2017/18 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet			
Decision Expected	7 Sep 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving amendments will be subject to appropriate consultation (where appropriate) - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2017/18 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Plan 2017/18 - 2019/20 To consider any issues required for the monitoring, reporting and amendment of the revenue and capital financial plans for 2017/18 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving amendments will be subject to appropriate consultation (where appropriate) - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2017/18 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			